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| **ITEM** |  |
| **1. Call to Order**   1. Attendance/Quorum 2. Agenda Review [AR includes Aloha Etiquette] 3. Timekeeper | **1.** Chair Pam Elders called the meeting to order at 1:06 p.m.  **1a)** Members Present: Pam Elders, Fred Kent; Visitors: Peter Sternlicht  **1b)** Item 3 d) added to agenda.  **1c)** Pam |
| **2. Public Comments**  [Public comments are limited to 3 minutes; at the discretion of the Chair, comment length may be extended] | No public comments |
| **3. New Business**   1. Recruitment 2. Bylaws 3. Carver Training 4. Policy Update/Progress Report | **3a)** Ongoing recruitment essential. Board demographics indicate members are  older in age and more likely to be transplants from mainland (need to target younger, “local” members).  One of criteria is “fit”: ability to participate effectively in group process,  understand compromise, and proficiency in forging productive, respectful relationships with fellow Board members.  Willingness to do “heavy lifting” in regard to Board work.  Specific expertise in legal and human resources areas needed.  Remember if you approach a possible candidate, make it clear there is a  process to applying (e.g., application/resume/interview).  More mentoring of Board members would be a plus.  **3b)** Bylaws reviewed. Some corrections made (e.g., change Director of  Operations to School Director). Language referencing Board composition immediately after conversion was deleted since it no longer applies.  Discussion regarding one-third rule and best way to address it in the Bylaws.  Pam and Fred favored combining Staff and Faculty into one seat instead of two. This option would not necessarily limit staff or faculty from participating, but  does increase flexibility. It is already challenging to get candidates to run for election. Not likely law will be changed soon, so a Bylaw change shows Commission our commitment to an interim solution. In any case, a staff majority  on the Board could not be advised due to COI issues.  **3c)** Possibilities are: \*Communication between Board members; email  etiquette; and how much discussion is too much in regard to ensuring  transparency? \*Acting “as one.” \*How and when to adjust in special  circumstances such as extended absence or performance issues of School  Director?  3d) Fred handed out a summary of all personnel policies. |
| **5. Announcements** | None |
| **6. Meeting Evaluation** | None |
| **7. Adjournment** | Adjourned at 2:25 p.m. |